



1750 Liberty Highway
Six Mile, SC 29682

Employment Application

Systems Specialties, Inc. is an Equal Opportunity Employer

POSITION APPLIED FOR	
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Thank you for your interest in Systems Specialties, Inc. as an employer. Only final candidates for posted openings will be contacted personally by Systems Specialties, Inc.

GENERAL INFORMATION		
Name (last, first, middle initial)	Social Security No. (Optional)	
Address	City, State, Zip	
Home Phone No.	Work Phone No.	Mobile Phone No.
Are you authorized to work in the United States? Proof of Authorization will be required post hire.		
Yes No		
TRAINING AND EDUCATION		
CIRCLE HIGHEST GRADE COMPLETED: 8 9 10 11 12 GED		
Colleges/other training	Major/subject	Degree/certificates
ADDITIONAL SKILLS Describe skills relevant to the job for which you are applying		
SKILL	TYPE OF EXPERIENCE	LEVEL OF EXPERTISE
Fabrication, welding, etc.		
Technical skills, professional licenses		
Electrical		
Other		
Can you perform the essential functions of the job with or without reasonable accommodation? Yes No		

EMPLOYMENT HISTORY

Beginning with your present or most recent employment, list your employment history. Include self-employment, military service, volunteer experience and periods of unemployment. The following sections MUST be completed even if a resume is submitted.

Employer			Employed from:		To:
Address:			Supervisor		
Phone	Hours worked/week		Starting salary		
Position			Last salary		
Primary duties					
Number of employees supervised by you		May we contact this employer		Supervisor's phone	
Reason for leaving					
Employer			Employed from:		To:
Address:			Supervisor		
Phone	Hours worked/week		Starting salary		
Position			Last salary		
Primary duties					
Number of employees supervised by you		May we contact this employer		Supervisor's phone	
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Number of employees supervised by you		May we contact this employer		Supervisor's phone	

Reason for leaving

**PROFESSIONAL
REFERENCES**

Please list below any people in addition to supervisors listed above who can responsibly evaluate your work performance

Name	Place of employment/title	Phone

BACKGROUND INFORMATION

EACH CASE IS CONSIDERED SEPARATELY BASED ON JOB DUTIES AND PERFORMANCE AREAS

Do you have a valid South Carolina Driver's License? Yes No Other State

(If position applied for involves driving), have you been convicted, pleaded to no contention or paid a fine for any traffic violations in the past three (3) years? Yes No If yes please explain:

Have you been convicted of a felony or served time in prison within the last ten (10) years? Yes
No
Conviction will not necessarily bar you from employment. Do not withhold information. If yes, please explain:

It is understood and agreed that the foregoing is true to the best of my knowledge, and that my falsification of this application will be grounds for elimination from further consideration or, if employed by Systems Specialties, Inc., for dismissal. I authorize Systems Specialties, Inc. to solicit information regarding my character, general reputation, credit, previous employment, and similar background information, and to contact any and all references I have given on my application. I release all parties and persons connected with any such request for information from all claims, liabilities, and damages that may arise out of the furnishing of such information. If employed, I release Systems Specialties, Inc. from any liability for future references it may provide regarding my work history at the firm.

I understand that employment with the Employer is "at-will", which means that either Systems Specialties, Inc. or I can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager or executive of the Employer, other than the owners have any authority to alter the foregoing.

Applicant's signature _____ Date _____